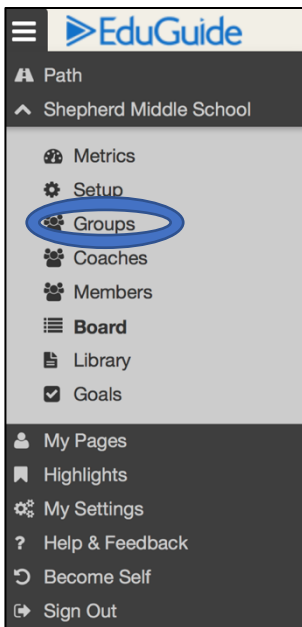


Locate 7-Digit Student Join Codes for Groups

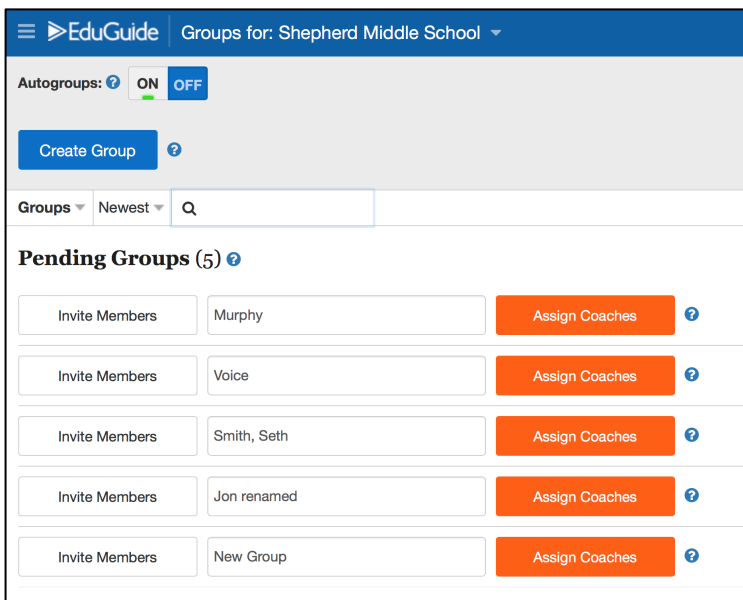


Step 1

Click on the 3 lines in the upper left corner, next to the EduGuide logo to open the main menu.

Click on the team name to open the gray menu.

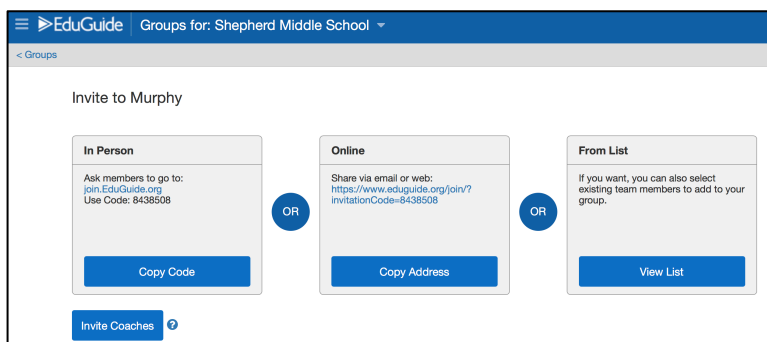
Select 'Groups' to open the group management page.



Step 2

Use the search bar to locate appropriate group. Or, start a new group by clicking the blue button, 'Create Group'. Once the group is created, click on the orange button, 'Assign Coaches', to determine which coaches will follow the new group.

Click on 'Invite Members' to the left of the group name to access the 7-digit join codes for students.



Step 3

Each group has a unique 7-digit join code for students to use when joining EduGuide. After students join, use the last option, 'From List' to add them to other groups.

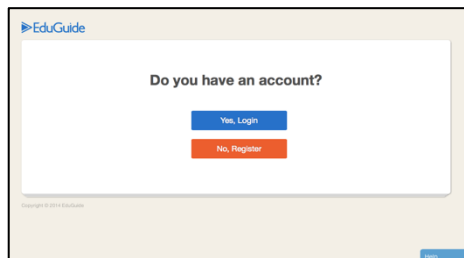
Steps for Students Creating an EduGuide Account

To get started you must make an EduGuide account using an initial group code to join the platform. Simply follow the 3 steps listed below to do this and join team.

1. Go to: Join.EduGuide.org

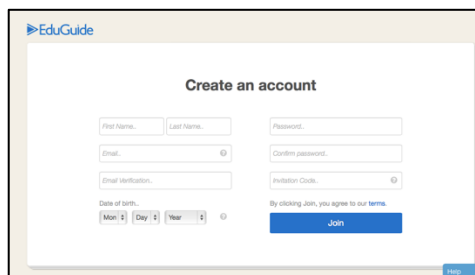
You will be asked to 'Login' or 'Register'.

If this is your first time using EduGuide, simply start by clicking 'Register'.



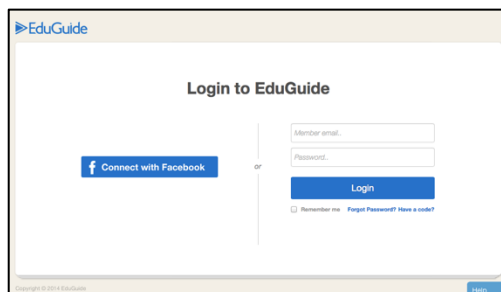
2. Create an Account

Complete the information for making an account by following the directions given on the screen. Use the 7-digit invitation code to join your team.



3. Return to EduGuide: Login.EduGuide.org

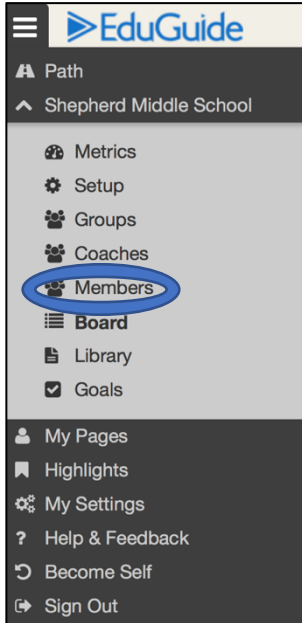
Use your email and password to login to EduGuide each week.



Adding Students to Multiple Groups for Coaching

After students have joined your team, they can be added to multiple groups.

From the Members Management page

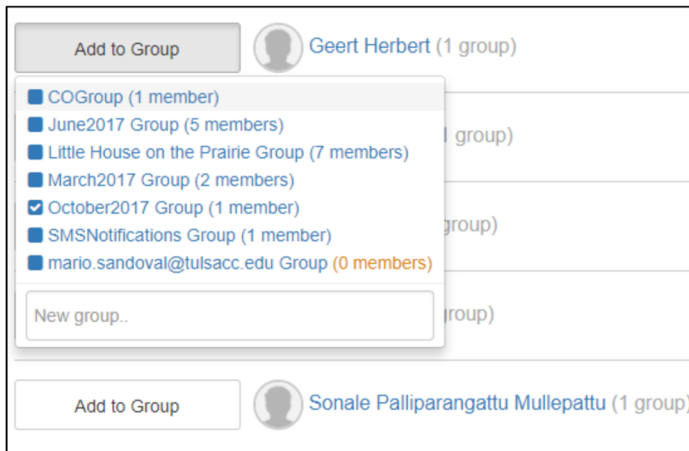


Step 1

Click on the 3 lines in the upper left corner, next to the EduGuide logo to open the main menu.

Click on the team name to open the gray menu.

Select 'Members to open the member management page.



Step 2

Locate the student you would like to add to a group. Then click on "Add to Group" located to the left side of the student's name. A checkmark will appear next to the names of groups that the student already belongs to. Clicking a group name will add or remove the student from a specific group.

Student Tools for Adding Learners to Groups

Once students have joined EduGuide, they can also add themselves to groups from their Path Menu, when they are in the Core Learning Path working on the online activities, by clicking on the 3 gray lines in the left corner of the screen and selecting, 'Group Code', from the Path Menu.

They will be asked to put in a group code, which will add them to an additional coaching group.

